

OFFICER DECISION RECORD

For staff restructures, please also complete an RA1 form to update the HR Portal. This is attached at Annex 2.

Decision Ref. No: ODR 1718204

Box 1

DIRECTORATE: Learning & Opportunities – Children & Young People

DATE: 17 January 2018

Contact Name: Neil McAllister

Tel. No.: 01302 735283

Subject Matter: Saltersgate Infant School’s application for Safeguarding and Access Funding (Round One).

Box 2

DECISION TAKEN:

To approve the following Safeguarding and Access capital allocations which were approved by the Learning Provision Organisation Board (LPOB):-

School / Academy	Description of Works	Value (excluding a 10% contribution from school)
Saltersgate Infant School	New fence to playground & front entrance including double gate and altering existing fence	£4,140.00
Saltersgate Infant School	Create holding area to front Reception	£7,762.50
Saltersgate Infant School	Re-design double gate access including new tarmac path and ramp to Reception Entrance	£15,525.00
TOTAL		£27,427.50

Box 3

REASON FOR THE DECISION:

At the request of Schools Forum, the Department for Education / Secretary of State gave permission to establish a central Schools Block DSG expenditure budget of £1,000,000 to focus on two areas:-

- Access;

- **Safeguarding.**

The budget is provided to deliver learning environment improvements within Schools, Academies, PRUs and Learning Centres and it is expected that a 10% contribution will be required towards any project based on the estimate provided. It is intended that the funding will be allocated over a 3 year period with a full review and progression report supplied to School Forum in July 2018.

Schools Forum delegated responsibility for administering the funds through the Learning Provision Organisation Board and the initial requests were considered on 9 November 2017. The Board discussed each application on a case by case basis following recommendations from Construction Services and the School Organisation Service. The approved bids were felt to meet the defined criteria of the Safeguarding and Access fund and were as such approved under these conditions.

Additional conditions were also placed including that fencing should be installed at the accepted height of 1.8 metres due to planning regulations, unless specific need can be evidenced otherwise.

Box 4

OPTIONS CONSIDERED & REASONS FOR RECOMMENDED OPTION:

- 1) Do nothing – This would put the safety of Doncaster children at risk.
- 2) Approve all applications – This would remove the focus of a limited fund from the highest priority cases.
- 3) Agree the decisions of the Board – To focus on the highest priority need and not fund applications where only enhancements would be gained to existing systems.

Option 3 is the recommended option to agree the decisions of the Board and prioritise the funding where specific safeguarding solutions can be identified.

Box 5

LEGAL IMPLICATIONS:

Section 1 of the Localism Act 2011 gives the local authority the power to do anything that individuals may generally do.

S111 Local Government Act 1972 states that a local authority shall have power to do anything (whether or not involving the expenditure, borrowing or lending of money or the acquisition or disposal of any property or rights) which is calculated to facilitate, or is conducive or incidental to, the discharge of any of their functions.

Section 175 of the Education Act 2002 the Council must exercise its functions as a local education authority with a view to safeguarding and promoting the welfare of children.

Capital allocations must be made in approved with the Council's Financial Procedure Rules.

Funding of £1m was originally provided by the secretary of state as approved DSG funding. The funding must be used for the purpose it was given to avoid claw back.

When providing the funding of £27,427.50 the Council must enter into a funding agreement with Saltersgate Infant School and the funding agreement should be monitored to ensure the funds are spent in accordance with the approved scheme of work

Saltersgate Infant School should sign a funding agreement to confirm the acceptance of the terms and conditions of this funding and confirm that any overspend will not be the responsibility of Doncaster Council.

Name: Nicky Dobson **Signature:** [REDACTED] **Date:** 24/1/2018
Signature of Assistant Director of Legal and Democratic Services (or representative)

Box 6

FINANCIAL IMPLICATIONS:

Capital

This ODR is to approve capital expenditure of £27,427.50 for safeguarding or access work at Saltersgate Infant School which have been approved by the School Organisation Board.

Funding of £1m currently forms part of the LOCYP Capital Programme. This £1m was originally Secretary of State approved DSG funding from 2015-16 specifically for safeguarding and access schemes. The DSG grant funding terms and conditions were adhered to in 2015-16 by matching schemes to this allocation in that year and setting aside the equivalent £1m Local Authority Capital Maintenance funding for allocation on these schemes through the Safeguarding & Access Board.

Should this ODR be approved a balance of £744,996.64 would be remaining for future safeguarding and access applications to be approved by the School Organisation Board as £227,575.86 was approved through ODR number 17818187.

All schools are required to provide 10% funding towards the cost of any work at their school. The figures contained within the body of this report represent 90% of the cost of these schemes so the total value of all the projects would be £30,475.00.

All schools should sign a funding agreement to confirm the acceptance of the terms and conditions of this funding and confirm that any overspend from the figures above will not be the responsibility of Doncaster Council.

Revenue

There are no revenue implications of this decision to the Local Authority. If there are any additional revenue costs then the individual schools will have to meet these from their existing budgets.

Name: Stephen Boldry **Signature:** [REDACTED] **Date:** 28th January 2018
Signature of Assistant Director of Finance & Performance (or representative)

Box 7**HUMAN RESOURCE IMPLICATIONS:**

There are no HR Imps

Name: Sarah Brown **Signature:** [REDACTED] **Date:** 19/01/2018
Signature of Assistant Director of Human Resources and Communications (or representative)

Box 8**PROCUREMENT IMPLICATIONS:**

There are no direct procurement implications associated with decision to allocate the safeguarding and access funding. However all associated works should be procured in accordance with either the Councils Contract Procedure Rules and or the associated schools Financial Procedure Rules.

Name: Shaun Ferron **Signature:** [REDACTED] **Date:** 22.01.2018
Signature of Assistant Director of Finance & Performance (or representative)

Box 9**ICT IMPLICATIONS:**

There are no ICT implications associated with this decision.

Name: Peter Ward (Governance & Support Manager)
Signature: [REDACTED] **Date:** 17/01/18

Signature of Assistant Director of Customers, Digital & ICT (or representative)

Box 10**ASSET IMPLICATIONS:**

The proposed Safeguarding and Access capital allocation will enable works to be completed at Saltersgate Infants School to improve safeguarding and access standards at the school for Doncaster children. As such, the proposal as outlined is fully supported from an assets perspective.

Name: Gillian Fairbrother (Principal Property Surveyor)
Signature: [REDACTED] **Date:** 17th January, 2018

Signature of Assistant Director of Trading & Property Services (or representative)

Box 11

RISK IMPLICATIONS:

To be completed by the report author

Complying with statutory regulations.

(Explain the impact of not taking this decision and in the case of capital schemes, any risks associated with the delivery of the project)

Box 12

EQUALITY IMPLICATIONS:

To be completed by the report author

In taking this decision, the decision maker must be aware of their obligations under section 149 Equality Act 2010. This section contains the Public Sector Equality Duty (PSED). It obliges public authorities, when exercising their functions, to have 'due regard' to the need to:

- a) Eliminate discrimination, harassment and victimization and other conduct which the Act prohibits;
- b) Advance equality of opportunity; and

Foster good relations between people who share relevant protected characteristics and those who do not.

Local educational facilities will remain accessible for local children and their families.

Name: Neil McAllister Signature: [REDACTED] Date: 16/01/2018
(Report author)

Box 13

CONSULTATION

Officers

(In addition to Finance, Legal and Human Resource implications and Procurement implications where necessary, please list below any other teams consulted on this decision, together with their comments)

Members

Under the Scheme of delegation, officers are responsible for day to day operational matters as well as implementing decisions that have been taken by Council, Cabinet, Committee or individual Cabinet members. Further consultation with Members is not ordinarily required. However, where an ODR relates to a matter which has significant policy, service or operational implications or is known to be politically sensitive, the officer shall first consult with the appropriate

Cabinet Member before exercising the delegated powers. In appropriate cases, officers will also need to consult with the Chair of Council, Committee Chairs or the Chair of an Overview and Scrutiny Panel as required. Officers shall also ensure that local Members are kept informed of matters affecting their Wards.

Please list any comments from Members below:

Box 14

INFORMATION NOT FOR PUBLICATION:

It is in the public's interest to be aware of this decision record under the Freedom of Information Act 2000, therefore this decision will be published in full redacting signatures only.

Name: Dawn Wilson Signature: [REDACTED] Date: 15 March 2018
Signature of FOI Lead Officer for service area where ODR originates

Box 15

Signed: [REDACTED] Date: 28 January 2018
Director of People

Signed: _____ Date: _____
Additional Signature of Chief Financial Officer or nominated representative for Capital decisions.

Signed: _____ Date: _____
Signature of Mayor or relevant Cabinet Member consulted on the above decision (if required).

- **This decision can be implemented immediately unless it relates to a Capital Scheme that requires the approval of Cabinet. All Cabinet decisions are subject to call in.**
- **A record of this decision should be kept by the relevant Director's PA for accountability and published on the Council's website.**
- **A copy of this decision should be sent to the originating Directorate's FOI Lead Officer to consider 'information not for publication' prior to being published on the Council's website.**
- **A PDF copy of the signed decision record should be e-mailed to the LA Democratic Services mailbox**